



# State of Nevada

*Invites you to apply for*

**Executive Director**

**Nevada Speech-Language Pathology, Audiology  
and Hearing Aid Dispensing Board**





# THE STATE OF NEVADA

## MISSION

The Nevada Way: Empowering the executive branch to provide solution-oriented customer service to residents, businesses, and visitors so Nevada is recognized for its world-class destinations, its innovative and business-friendly economic environment, its quality of life, and its efficiently and effectively run state government.

## VISION

Governing with transparency and fiscal responsibility; working with local government, non-profit and industry partners; delivering dependable services to citizens and visitors; and creating opportunities for Nevadans to lead safe, healthy, prosperous, and productive lives.

**“OUR CAPACITY TO  
ACHIEVE GREAT DEEDS  
WILL NEVER BE IN  
QUESTION, BECAUSE WE  
WILL FOLLOW THE NEVADA  
WAY – NEVER GIVE UP,  
NEVER GIVE IN, AND NEVER  
STOP DREAMING.”**



**Governor Joe Lombardo**  
*STATE OF THE STATE ADDRESS*

The State of Nevada, encompassing over 110,000 square miles, is a land of vast natural beauty, economic diversity, and cultural vibrancy. Known as the “Silver State” for its historic mining legacy, Nevada today is equally recognized for its dynamic cities, rugged outdoor landscapes, and spirit of independence. Anchored by metropolitan hubs like Las Vegas and Reno, Nevada also offers a rich tapestry of rural communities, tribal lands, and open desert that reflect its deep Western roots.

Home to more than 3.2 million residents, Nevada is one of the fastest-growing states in the nation. The state features no personal income tax, a favorable business climate, and year-round recreational opportunities—from world-class entertainment and dining to hiking, skiing, and stargazing beneath some of the clearest night skies in the U.S.

With over 300 days of sunshine annually in many regions, Nevada’s climate ranges from the dry heat of the Mojave Desert to the four-season beauty of the Sierra Nevada. The state is also home to Lake Tahoe, Great Basin National Park, Red Rock Canyon, and more than 800,000 acres of state park land.

Nevada balances innovation and tradition, offering a high quality of life, a growing emphasis on sustainability and technology, and a commitment to preserving the natural and cultural richness that makes the state truly one of a kind.



# Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board

## MISSION STATEMENT:

*The Board is established under the provisions of NRS Chapter 637B with a mission to protect the health, safety and welfare of the public by ensuring that only competent speech-language pathology, audiology and hearing aid dispensing practitioners are licensed in the state and that those practitioners maintain an appropriate standard of professional conduct.*

## VISION STATEMENT:

*The Board serves to protect the public health, safety and welfare through three primary responsibilities:*

- *Licensing Practitioners*
- *Enacting Regulations*
- *Enforcing Laws and Regulations Relating to the Professions.*

The Executive Director is responsible for management of all administrative activities of the Board's licensing, legislative/regulatory compliance, and enforcement operations, including, but not limited to:

- Managing administrative activities in accordance with applicable chapters of NRS and NAC
- Coordinating and managing revisions to NRS Chapter 637B and NAC Chapter 637B.
- Facilitating Board and Advisory Committee meetings in accordance with the Nevada Open Meeting Law NRS Chapter 241.
- Implementing directives, policies and procedures created and approved by the Board.
- Preparing and administering the Board's annual budget; coordinating agency financial reporting and financial audits, contract management and CETS requirements;
- Serving as Board liaison with individuals and other agencies, including, but not limited to, the Governor's office, the Nevada Legislature, other state agencies, professional organizations and the public.
- Overseeing the Board's complaint and disciplinary action process.
- Managing general agency operations and activities of Board staff.

## UNIT SECTIONS:

The Nevada Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board operates under the guidance of the Nevada Department of Business & Industry, Office of Nevada Boards, Commissions, and Councils Standards

# THE IDEAL CANDIDATE



Join a team where your impact will matter from day one.

## WHAT WE'RE LOOKING FOR:

A candidate who can:

- Read, analyze and interpret governmental regulations and statutes.
- Write reports, business correspondence, policies, procedures and manuals.
- Effectively communicate ideas, principles, and information to groups, agencies and various governmental entities.
- Form and maintain professional and positive working relationships.

## WHAT YOU'LL BE DOING:

- Supervision of one part-time licensing coordinator and one part-time investigator.
- Manage all Board meetings in accordance with the Nevada Open Meeting Law.
- Oversee all Board licensing, personnel, financial, contract, legislative, and disciplinary activities.
- Analyze legal, regulatory, and legislative documents.
- Respond to inquiries from licensees, patients, professional partners and other stakeholders, regulatory agencies, and the public.
- Oversee Board licensing database and website.
- Utilize spreadsheets, and word-processing applications to support operations.

## QUALIFICATIONS:

- At least three years management experience in a state or local governmental agency, preferably involving occupational licensing.
- Bachelor's degree preferred, with a major in public administration, or related field or five (5) years equivalent combination of education and experience.

## KEY QUALITIES & COMPETENCIES:

- Knowledge of the Nevada Open Meeting Law (NRS Chapter 241)
- Knowledge of governmental processes and available technology
- Experience with occupational licensing preferred.

## SALARY:

Equivalent to state salary Grade 41 range  
\$75,376.80 - \$113,294.88  
Dependent on applicant's  
demonstrated skills and experience.

## LOCATION:

The Board office is located in Reno, NV.  
The position may be filled remotely  
from Nevada and able to travel to  
Reno or Las Vegas as needed.



## BENEFITS

- No Nevada state income tax
- Twelve paid holidays per year
- Five weeks of personal leave
- Access to Nevada Deferred Compensation with Board match

**The Board does not offer medical, dental, or disability insurance coverage and does not participate in the Public Employees' Retirement System (PERS).**



The Board is an equal opportunity employer dedicated to building a diverse, inclusive, and innovative work environment with employees who reflect our communities and enthusiastically serve them. All applicants are considered without regard to race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information (GINA), or compensation and/or wages.





# APPLICATION & SELECTION PROCESS

**Applications will be accepted until Sunday, August 16, 2026 at 11:59pm Pacific.**

- First-round interviews will be held virtually during the week of August 24, 2026.
- Final interviews will be held in person during a public meeting of the Board on Wednesday, September 2, 2026 beginning at 4:30pm Pacific. Candidates may attend in Reno or Las Vegas.
- The anticipated start date is October 1, 2026, earlier preferred if available.

**Please submit the following via email to [board@nvspeechhearing.org](mailto:board@nvspeechhearing.org):**

1. A cover letter describing your interest in the position.
2. A resume demonstrating the knowledge, skills, and experience that qualify you for this position.
3. Three (3) professional references, including name, company, title, relationship, years known, telephone number, and email address.

